

**OFFICE OF BOSQUE COUNTY CLERK, P O Box 617, Meridian, TX 76665**  
**BETTY OUTLAW, COUNTY CLERK**  
**ROSY PEREZ, CHIEF DEPUTY CLERK**  
**NINFA GOMEZ, DEPUTY**  
**VICKY TURNER, DEPUTY**  
**KELLEY JORDAN, DEPUTY**

*Due to the liability involved, small staff and the volume of work,  
this office has adopted the following policies regarding searches and filings.*

**NO FEDERAL OR STATE OR ABSTRACT OF JUDGMENT OR UCC OR ANY  
OTHER TYPE OF LIEN SEARCHES**

**GENEOLOGY:**

***THESE REQUESTS CAN BE HANDLED ONLY AS TIME IS AVAILABLE***  
***Birth and death records begin in 1903 – marriage, probate and property in 1860***

No information will be given out over the phone. Searches will be done by application only, with all information complete. Each application must be accompanied by copy of Driver's License or some form of picture ID and the necessary fee.

Marriage license request must include names of both parties and approximate year. Search fee is \$5.00 per search. Marriage licenses are \$1.00 per copy, \$6.00 for certified copy.

Birth certificates are \$23.00 for a search and a certified copy if found. Only certified copies will be issued. No refund on Birth Certificate Applications if nothing found. Birth verifications are \$5.00. We have many "Delayed" birth records that were filed on births prior to 1903.

Death certificates are \$21.00 for the search and the first certified copy if found and \$4.00 for each additional copy. Only certified copies will be issued. No refund on Death Certificate Applications if nothing found. Death verifications are \$5.00.

Probate searches require a \$5.00 search fee, and MUST include names and definite time frames. Copies of these records are \$1.00 per page, plus \$5.00 for certification of a document if required. *No probate information given over the phone.*

**DEED RECORDS:**

***THESE REQUESTS CAN BE HANDLED ONLY AS TIME IS AVAILABLE***

A \$5.00 search fee is required per name, per search. The specific type of document must given (*i.e.*: warranty deed, deed of trust, etc.) The names of both parties are required, along with the year the document was filed.

Phone requests can be done only if both parties' names are given and the document was filed after June, 1997, and then ONLY for verification of filing by volume and page. Any information needed from the document can be obtained by written request that provides the volume and page number and the correct amount for copies.

Office personnel are not Title or Escrow certified and cannot guarantee clear title or settle property disputes or give any form of legal advice. Any deed transfers, quit claims, heirship affidavits, etc. must be drawn up before you come to file in our office. We recommend either title companies or attorneys prepare these documents for your own protection. Homestead designations are filed with the Appraisal District, along with Ag exemptions.